

The Child Care Center in Norwich
Annual Corporate Meeting
Monday June 15, 2009 – 5:30 pm

Agenda

1. 2008/2009 Organizational Accomplishments:

During the 2008/2009 school year numerous changes took place at the Child Care Center in Norwich. The following is a brief list of the Center's major accomplishments:

a. NAEYC Accreditation:

Due to the hard work and hundreds of hours put forth by the staff, the Child Care Center achieved NAEYC accreditation in October 2008. For over a year, staff worked to meet all the criteria required by NAEYC for accreditation. This was a monumental task and our teachers and staff should be very proud of what they accomplished. Their dedication to this effort and the successful outcome are clear examples of why we have one of the finest early childhood education programs in the Upper Valley.

b. Nursery Renovations:

NEAYC accreditation would not have been possible without the renovation of the Nursery. In order to meet the strict requirements associated with NEAYC accreditation we needed to change the layout of the Nursery to allow for better visibility of children at all times. The Nursery staff, head teachers and the board all worked together to develop the new layout. The Nursery staff packed up the nursery, relocated to the purple room for over a week while construction was completed and then moved everything back – all while maintaining unparalleled care for the children.

c. Norwich Full Day Kindergarten/Ray School Bus:

With Marion Cross's decision to move to full day Kindergarten the future of the Green Room was uncertain. Thanks to the support of many Hanover parents, the board was able to strike a deal with the Dresden School District and First Student to provide transportation for Ray School Students to the Child Care Center (at no cost).

d. Successful Fall Appeal:

Despite a poor economy our Fall Appeal campaign was on par with last year's donations.

e. Successful Tikes on Trikes:

This year's event was also a great success bringing in over \$4,000.

f. Yellow/Green Room Switch:

Due to increased of fire safety regulations we were forced to switch our Green and Yellow rooms. While change is never easy, the staff handled this with exceptional professionalism, providing a smooth transition for each and every child.

g. H1N1 Flu Pandemic:

With news on the H1N1 (swine flu) pandemic changing on a daily basis it was difficult to know what the appropriate center response should be. As a result, the Board worked with pediatrician (and parent) Jodi Wenger and Allison Colburn to develop a comprehensive set of center policies as it relates to pandemics and other health related issues. Who knew that regular hand-washing would increase our water consumption by 300 gallons per day?

2. **Staff Service Anniversary Recognition:**

During the past year, two members of our staff celebrated significant service anniversaries. It is with great pride and pleasure that we recognize:

Christine Kijer for 10 years of service.
Carol Schoenig for 20 years of service.

3. **Election of Board of Directors:**

see attached slate of nominees

4. **Long Range Planning Session:**

Traditionally the annual corporate meeting focuses on long-range planning for the center. This portion of the meeting will be an open discussion to try and set some long-range goals for the center.

In order to 'jump-start' the discussion we have listed some potential long-term goals:

- a. By-Laws Revision
- b. Teacher/Educator Professional Development
- c. Facilities/Capital Improvement
- d. Improvement of Staff working conditions
- e. Parent Feedback on curriculum
- f. Center services (is our current setup best serving the community and does it make the most financial sense).
- g. Develop consortium of child care centers to coordinate better rates on insurance, health care costs (economy of scale)
- h. Improve community relations