

Subject: CCCN Retreat Agenda - Monday, June 16th, 4 pm  
Date: Friday, June 13, 2008 2:19 PM  
From: Neil Odell <neil.odell@comcast.net>  
To: "boardofdirectors@childcarenorwich.org"  
<boardofdirectors@childcarenorwich.org>  
Conversation: CCCN Retreat Agenda - Monday, June 16th, 4 pm

Childcare Center at Norwich Retreat  
Monday, June 16 :: 4:00 to 5:30 pm

Welcome to the Childcare Center at Norwich Annual Retreat. While not technically a "retreat" by definition, this is a valuable meeting to:

- welcome new board members
- thank our outgoing board members
- discuss goals and priorities for the upcoming year

#### Agenda

4:00-4:10: Introduction and Welcome New and Returning Members

4:10-4:30: Outgoing Board Retrospective/Future Vision

This is an opportunity for the outgoing board members to provide us with their perspective of the center and give us their input on where they feel the center should head over the next 2 to 5 years (and beyond).

4:30-5:30: Immediate Tasks/Priorities

The executive committee met and discussed many items that we feel are crucial to the center over the upcoming year. Below are the top 4 that we feel need to be addressed in the short term. We would also like to open the discussion at the end to include any additional items that board members feel should be addressed. We also hope to establish a sub-committee to work each issue below.

1. Communication: one of the key issues that came out of our Annual Meeting was the need for improved communication between the board and the staff of the center.
2. ByLaws Review/Revision: our ByLaws need to be thoroughly reviewed and revised. We plan to solicit legal counsel during the process. Please be aware that this effort is not limited to the composition of the board.
3. Finances - Fundraising/Tuition/Salaries/Benefits: this continues to be an ongoing and important focus of the board. It will likely be even more important over the next year with pressures from rising energy and Healthcare costs.
4. Finances - appropriation of funds: for the money that we do have, how is it best used.

Thanks - and I look forward to seeing everyone at the meeting!

Neil