

Subject: Agenda - Monday Aug. 4th - Board Training
Date: Sunday, August 3, 2008 1:34 PM
From: Neil Odell <neil.odell@comcast.net>
To: Board group email <boardofdirectors@childcarenorwich.org>
Conversation: Agenda - Monday Aug. 4th - Board Training

Hi All,

I'm very pleased to announce that Lizann Peyton will be at this meeting to provide board training. I expect this to be a very productive session so please make every effort to attend.

Monday, August 4th
4:00- 5:30 pm

1. Director's Report :: 4:00 to 4:05

2. Fire Inspection Results :: 4:05 to 4:15

- we had a Fire Safety Inspection (required as a result of our Nursery renovation), the result of which is that we are non-compliant because our Yellow Room children "are not old enough to be capable of self preservation having to traverse stairs" in the event of a fire/emergency. Compliance is required by September 15th
- remediation allows for two options: 1) install sprinkler system in building (all Rooms) 2) switch Yellow and Green rooms (inspector stated that "school age children" are considered to be capable of self preservation in the event of a fire. Thus, he stated that the Green room students would be allowed to occupy the current Yellow room).
- we believe the best long term solution is the installation of a Sprinkler system. It is unreasonable to expect that we can have this completed by September 15 however.
- our only short term option is to swap the Green and Yellow rooms.
- we will pursue obtaining quotes for the installation of a sprinkler system
- Green and Yellow room teachers have been informed and are working on the plans necessary to swap rooms. - the dates for the room switch have been blocked out for purposes of the NAEYC site visit to ensure that the inspector will not arrive on the date of the room transition.

3. SubCommittee Reports :: 4:15 to 4:25

- just a quick status on how each committee is doing with their work

4. Records retention policy approval :: 4:25 to 4:30

5. Board Training with Lizann Peyton :: 4:30 to 5:30

- Discussion/Training of Board roles in general
- Discussion of board roles specific to CCCN
- Discussion of how roles of board member, parent, staff are viewed/perceived based on the training we have just completed
- Discussion of useful topics for an additional session (possible Sept. or Oct.)

Thanks & Looking forward to seeing everyone at Monday's meeting.

Neil