

Child Care Center at Norwich
Board Meeting February 2, 2009
Minutes

In Attendance: Marlene McDonald, Neil O'Dell, Julie Stevenson, Allison Colburn, Jennifer Letendre, Bryston Rayno, Sarah Stewart Taylor, Rick Canning, Jon Edwards, Laura Scott.

Absent: Jodi Wenger

Quorum present? Yes

Consent Agenda approved including minutes of January meeting, and Directors Report.

SubCommittee Reports

Bylaws & Communications Subcommittees are on hold so we can focus our energy on a successful Tikes on Trikes event – March 14th

Finance:

° Budget work will begin soon. The goal is to have a draft budget in March/April timeframe. Budget will need to be approved by the May meeting (latest). We will hope to have information from the Tuck Board Fellows tuition & salary analysis by March meeting

Tikes on Trikes – March 14th Hanover High gym

Expected attendance is 200. Admissions fees will be \$5 per person or \$20 per family.

- 1) Silent Auction – Julie is organizing. Working donation list is available on google doc's. Each board member should get 2-4 items or items likely to bring in a total of \$300 (or more). Feedback last year was that there were too many items that went for too little money. Target donations that are likely to bring in larger \$ (example: handyman/contractor services). We will plan to bundle some of the smaller donations.
- 2) Food – Bryston is organizing. We will try to get food donated and then sell it at a modest price in order to increase revenue at the event. Depending on what we are able to get donated, we may need to augment with board members help (making sandwiches/baked goods). We will try to get the Ben & Jerry's cart so there will be free ice cream for all.
- 3) Set Up – Neil is organizing. We may be able to recruit high school volunteers to help set up.
- 4) Activities – Marlene is organizing. Will tap Carol and others for help. Feedback from last year was to have some activities appealing to older siblings.
- 5) Publicity – Sarah is organizing. Has draft of poster, will add "light lunch available" to posters & use board to help distribute.

Other Business:

Marion Cross has included full day kindergarten in their 2009/2010 budget. The Center has drafted a letter to the Hanover School Board (that will come from the Norwich School Board) proposing that Hanover include the Child Care Center on their Kindergarten bus route. We will try to get the topic on the agenda of the Hanover School Board by attending the Feb 11th School Board meeting.

Board agendas and minutes are now posted on the website – under “About Us”.

Reminder: The March board meeting will be held after center hours in order to give staff the opportunity to attend a board meeting. ***March 2nd 5:45 to 7:15.***