

Child Care Center at Norwich
Board Meeting September 14, 2009
Minutes

In Attendance: Marlene McDonald, Neil O'Dell, Jodi Wenger, Allison Colburn, Rick Canning, Brystol Rayno, Jennifer Letendre, Julie Stevenson, Dave Stewart, Lynn Chow, Josh Manheimer, Diego Mas, Laura Scott.

Absent: Shoshanna Hort, Tricia Groff

Quorum present? Yes

Consent Agenda approved including minutes of August meeting and Directors Report. Board of Directors nomination slate was unanimously approved.

Public Comments & Discussion

None

Center History

Allison gave a brief history of the Child Care Center's 38 year history.

Changes in Executive Committee

Jodi Wenger has stepped down from the Vice President role and will serve as our Health Consultant as well as serving on the board. Jenny Letendre will be our new Vice President. Laura Scott is leaving the board and the position of Secretary.

H1N1 Flu Protocol and Pandemic Policy

Jodi Wenger presented a draft document that outlines the Center's primary, secondary, and tertiary prevention recommendations. In addition, the draft policy spells out when and for how long the Center would close or require sick individuals to remain absent. The policy will need to remain flexible even after approval due to the changing nature of the virus and the CDC's recommended responses. Allison and Jodi will prepare a streamlined version to provide to parents and post on the web. Jodi will attend the next staff meeting and provide education and encouragement for staff to get vaccinated against the flu.

Fall Appeal

We have a committee formed and they are planning to meet shortly to ensure work is completed in a timely manner for the fall appeal.

Afterschool Program Committee

We plan to form a committee that will focus on board level questions relating to the new afterschool program (for example – strategy for fee scale/melding with the Center's sliding scale policy). Please let Neil know if you have interest in serving on this committee.

Staff Development Plan

Brystol presented a proposal for 1 additional full day closure and 3 half day closures per year in order to give staff time for a) staff development, b) accreditation work, c) deep cleaning of classrooms. We will delay voting on this topic until we can have more discussion.

Next Month

Board meeting on October 5 – Liz Ann Peyton will do Board Training