

Board of Directors Meeting Minutes

Board of Directors
Child Care Center in Norwich
Monday, January 5, 2015
5:30-7:00 pm at the Center

Attendance

Present: Executive Director Allison Colburn; Board Members Kate Barlow, Kristin Bornholdt-Collins, Kelly French, Paula Holwerda, Jane LeMasurier, Tracey Martino-Hsu (welcome to the board!), Allison Moskow, Bristol Rayno, Erin Salcone, Julie Stevenson, Wendy Teller-Elsberg; Tuck Fellow Chloe Hansen-Toone.

Absent: Board member Karolina Ejmont.

Quorum present? Yes.

Minutes

1. Election of Tracy Martino-Hsu to the Board.
 - a. Kate made a motion, Allison M seconded, and Tracy Martino-Hsu was unanimously elected to the Board of Directors. Welcome!
2. Consent Agenda:
 - . December Meeting Minutes: The December minutes were reviewed; Tracy moved to adopt them as they stand. Kelly seconded the motion. The December 2014 meeting minutes were unanimously approved.
3. Director's Report.
 - . Allison Colburn took questions from the Board regarding some items in her Director's Report.
4. Review of Recent Fundraising Event.
 - . Kristin offered a summary of the Willem Lange story-telling event. The board and ED discussed the event; although small, it was deemed a success.
5. Discussion of Fundraising Status.
 - . There was a discussion of the status of the Center's fundraising efforts in the context of the budget and expected expenditures. One conclusion drawn was that the Board should put considerable effort into advance planning of next year's Easy- as-Pie run.
6. Byrne Foundation Matching Grant Update.
 - . We have met the Byrne Foundation challenge.
7. Exit Interview Updates.
 - . The exit interview committee interviewed Bristol and was slated to report back to the ED before tonight's meeting, but could not, due to an unexpected scheduling snafu. This debriefing will be rescheduled within the next week or so.
 - a. The exit interview committee is scheduled to interview Mary in late January.
 - b. The exit interview committee has offered Cherrie an exit interview.
8. Board Committees:

- . A draft of committees is here:
- i. <https://docs.google.com/document/d/1H0a6ltpbmoZYPodsYcJGW8vyxzjCUdN58mGjUr3nErc/edit?usp=sharing>
 - a. Board members and ED, please click on the link above and fill in information as you are able.
 - b. At the February meeting, we will flesh out the membership of the committees.
9. Adjournment.
- . Allison M. moved to adjourn the meeting. Julie seconded the motion, and the meeting was unanimously adjourned.

Upcoming Meeting Dates

Next Executive Committee Meeting: 1 PM, Tuesday, January 27th

Upcoming Board Meetings, all 5:30 pm at the Center:

February 2, 2015

March 2, 2015

April 6, 2015

May 4, 2015

June 1, 2015 (Annual Corporation Meeting and Board Meeting)