

Board of Directors Meeting Minutes

Board of Directors
Child Care Center in Norwich
Monday, April 6, 2015
5:30-7:00 pm at the Center

Attendance

Present: Executive Director Allison Colburn; Board Members Kate Barlow, Kelly French, Paula Holwerda, Jane LeMasurier, Tracey Martino-Hsu, Bristol Rayno, Erin Salcone, Wendy Teller-Elsberg; at end only, new Board Member Julia Rabig.

Absent: Board members Kristin Bornholdt-Collins and Julie Stevenson; Tuck Fellow Chloe Hansen-Toone.

Quorum present? Yes.

Minutes

1. Director's Report
 - Allison gave an update on Comcast's work at the Center.
 - In other news, it is exciting to have Cherrie back at after-school.
2. Approval of March 2015 minutes.
 - Tabled until next month's meeting.
3. Board retreat
 - Date: Tuesday, May 12 is not going to work after all, because Lizann Peyton is unavailable. Wendy has asked Chloe to resend the doodle form to find a new date in late April or early May. Chloe will do so tomorrow.
 - Content: A brainstorm was started at <https://docs.google.com/document/d/1H0sZ6Fi0DmRfG6F42gAmFIDogbs3HBBW00OfC18BqSQ/edit?usp=sharing>
4. Tuck Fellows
 - We are excited to welcome our two incoming Tuck Fellows, Morgan Holl and Jim Harig.
 - Kate and Allison told them that after the retreat, they would have projects to sink their teeth into. One of those might be to update, computerize and streamline the fee scale and billing methods.
5. Staff Board position:
 - Kate will follow up with potential people.
6. Draft budget
 - There was a discussion of staff compensation, benefits, and retention. Erin S will draft letters to staff regarding decisions.
 - Bristol made a motion to modify the draft budget.
 - Kelly made a motion to approve the draft budget as modified.
 - Jane seconded the motion.
 - The budget with suggested modifications for July 1, 2015 through June 30, 2016 was approved unanimously.
7. Wine event, Wednesday, May 27. May max would be 125 people.

- Tickets are \$15 and need to be pre-purchased from Dan and Whits (can be bought in blocks of 10). We make \$6/ticket and \$1 from any wine purchased on the evening. Tickets at the door are \$20 but we still make \$6. The max tickets we can sell are 125.
- Kate will follow up with the Board re selling tickets.

8. Fun Run date:

- Jill Kearney confirmed to Erin that Sunday, September 27 will work as a date for the 2nd annual Easy-as-Pie Family Fun Run. Erin will start advertising in local calendars and publications.

9. ED Professional Development Committee

- There was a discussion of this committee's work.

10. Election of Julia Rabig to the Board of Directors

- Kate made a motion to elect Julia Rabig to the Board.
- Tracy seconded the motion.
- Julia Rabig was unanimously elected to the Board. Welcome, Julia!

Upcoming Meeting Dates

- **Next Executive Committee Meeting:** 1 PM, Tuesday, April 28, 2015
- **Upcoming Board Meetings, all 5:30 pm at the Center:**
 - May 4, 2015
 - June 1, 2015 (Annual Corporation Meeting and Board Meeting)
 - July 6, 2015
 - September 7, 2015