

**Annual Meeting of the Corporation  
Child Care Center in Norwich  
Minutes  
Monday, June 1, 2015  
5:30-6:45 at the Center**

**Attendance**

**Present:** Executive Director Allison Colburn; Board Members Kate Barlow, Mandy Bean, Kristin Bornholdt-Collins, Kelly French, Paula Holwerda, Jane LeMasurier, Hannah Nadeau, Julia Rabig, Bryistol Rayno, Erin Salcone, Wendy Teller-Elsberg, Patrick Wheeler; outgoing Tuck Fellow Chloe Hansen-Toone; Center teacher Karla Ilsley; Center parents Lindsay Coker, Lisa Harmon and Jason Loomis; community member Miranda Berg-Meyer; Let's Grow Kids staffperson Samantha Giroux.

**Minutes**

- Overview of the Center
  - Center Director Allison Colburn gave an oral history of the Center since its inception in 1971.
- Early education for Pre-K benefits
  - Erin gave a summary of a recent presentation on early childhood education which was prepared by Dr. Bridget Oliveri at Dartmouth Hitchcock Medical Center, where Erin is a physician. The research presented provided evidence that high-quality early childhood education offers long-term cognitive, educational, social, and economic benefits.
- Let's Grow Kids
  - Samantha Giroux from Let's Grow Kids presented a synopsis of the Let's Grow Kids program, a statewide public education campaign with a mission of increasing understanding of the importance of human development in the earliest years.
- Teaching Strategies Gold
  - Hannah presented an overview of Teaching Strategies Gold, which is the assessment component of the Creative Curriculum, an early-childhood curriculum utilized by the Center.
- Board Retreat Overview
  - Kate shared an overview of topics addressed at the Board's May retreat, which focused on planning for the next 3 to 5 years.
- Election of new and renewing Board members.
  - Kate made a motion to elect Hannah and Erin to the Board. Jane seconded, and the motion was unanimously approved. As per that motion, CCCN Staff member Hannah Nadeau was elected to the Board. Welcome, Hannah! Also per that motion, Board member Erin Salcone was elected for a new 2-year term. Thank you for your continued service, Erin!
- General Q&A
- 7.00pm Meeting concludes
  - The meeting was adjourned.

**Board of Directors Meeting Minutes  
Child Care Center in Norwich**

Monday, June 1, 2015  
6:45-7:00 pm at the Center

**Attendance**

**Present:** Executive Director Allison Colburn; Board Members Kate Barlow, Mandy Bean, Kristin Bornholdt-Collins, Kelly French, Paula Holwerda, Jane LeMasurier, Hannah Nadeau, Julia Rabig, Brystol Rayno, Erin Salcone, Wendy Teller-Elsberg, Patrick Wheeler; outgoing Tuck Fellow Chloe Hansen-Toone.

**Absent:** Board members Kelly French, Julie Stevenson.

**Quorum present?** Yes (A quorum is present when more than 50% of Board members are present.)

**Minutes**

- Confirm new slate of officers
  - Kate shared a proposed new slate of officers:
    - Kate and Erin continuing as Co-Presidents
    - Kelly continuing as Treasurer
    - Jane as new Secretary, replacing Wendy
  - Patrick moved to elect the proposed slate of officers., Kristin seconded the motion, and all voting members present unanimously approved the new slate of officers. Congratulations and thank you!
- Thank Wendy, Brystol, Julie, Chloe
  - Thanks and gifts were extended to outgoing Board participants.
- Review wine event
  - The recent fundraiser was a success, raising \$699 for the Center despite poor weather and despite a week-earlier occurrence of a similar event at the Norwich Inn.
- Update on google share drive
  - Chloe explained the now-ready system by which all Board members will have access to a shared Google Drive folder containing all the Board's documents. Existing documents will be easily accessible, so that, for example, templates for fundraising endeavors can be copied and used as a basis for the following year. When members step down from the Board, they will no longer be able to access the documents.
- Confirmation of summer meeting dates:
  - July 6
  - August 3
  - August 31

**Upcoming Meeting Dates**

- **Upcoming Board Meetings, all 5:30 pm at the Center:**
  - July 6, 2015
  - August 3, 2015
  - August 31, 2015 (to replace September meeting)
  - October 5, 2015
  - November 2, 2015
  - December 7, 2015
  - January 4, 2016
  - February 1, 2016
  - March 7, 2016
  - April 4, 2016

- May 2, 2016
- June 6, 2016 (Annual Corporation Meeting)