

Child Care Center in Norwich
April 30, 2018
5:30-7:00 pm at the Center

Present: Jane LeMasurier, Marisa Donovan, Allison Colburn, Julia Rabig, Hannah Caldwell

Absent: Mark Emmanuel

Tuck Interns: Linda Monteiro and Cassandra Farnow

Minutes: Jane motions, Lily seconds, April minutes approved.

Director's Report: Futures Council planning job fair; NAECY visit could come soon, portfolios done.

Allison considering paying for advertising because there are new grads and others looking for work; she'll also post through list-serve.

Budget: Discussion of budget, which is very similar to last year, with an increase in healthcare cost and salary; Discussion of our endowment (original \$10,000 given about 14 years ago). As we look ahead, Allison suggests we think about a higher increase for staff salaries; General agreement that this is necessary.

Jane motions to approve; Julia seconds; all approve budget.

Tuck Intern Update: Cassandra is transitioning to Linda; notice of race has gone out to Tuck but have not yet found volunteers; they will continue to look.

Staff Appreciation Week: All signed up. Acknowledgement important to the staff.

Wine Tasting: Jane posting schedule for Fun Run and Wine Tasting on same sheet. Jane urges that we send out personal email to family and friends. Jane forwarded email for text.

Distribute Posters: Marisa has done Hanover Coop, Thetford Wings, Lebanon Coop.

Jane is picking up banner this week and Lily confirms it can go up on the green Tuesday or Wednesday of this week.

Fun Run:

Baskets—Lily is leaving Thursday and must have everything by then or it won't go in. There will probably be 8 baskets.

Jane getting Ben and Jerry's; Lily has a chest freezer close to event; Allison says in a pinch D&W may permit us to use their walk-in freezer.

Lily will put together selling schedule, sign up. Katie Cormier is volunteering, ask other parents. \$5/ticket or \$20/5; she will make tickets.

Lily will make list of basket contents and print them out to distribute to parents.

May 7-11: 11-1, 4:30-5:15—Board members should sign up for shift on Google Drive

Allison suggests display sign in Center.

Fun Run: Jane has timer from Jill; Paula printed out numbers last year and we had safety pins. Hannah and Emily ran timer last year—need two volunteers.

Volunteers: No response from Hypertherm; standing on route doesn't take that long.

Ken is in for bubbles.

Brie is handling kids fun run, Jane will follow up to see if she needs obstacles.

Cutters and servers are at CCCN; Plates, forks and spoons from CCCN

200 small bottles of water.

Marisa will bring recycling bins; Jane garbage bins.

Julia will bring cleaning supplies and paper towels.

Annual Meeting: Katie Cormier has agreed to talk about what schools consider kindergarten readiness. We'll provide snacks, focus on advertising after Fun Run and Wine Tasting

Board members should be there at 10, volunteers by 10:30. It's a two-hour commitment.

Poster for day of event—Lily suggests just using pie poster with Race Today! Marisa may be able to get us a sandwich board-sized sign.