

Board of Directors Meeting Minutes

Child Care Center in Norwich

November 4, 2019

5:30-6:30 pm at the Center

Present: Executive Director Allison Colburn; Board Members, Marisa Donovan, Jane LeMasurier, Julia Rabig; Katie Crouch; Prospective Board Members: Bill Young and Cheslee

Minutes: (Approval for Sept and October minutes) Jane makes a motion to approve September minutes, Marisa seconds, all approve. Marisa makes motion to approve October minutes; Jane seconds; all approved, Cheslee and Bill abstain.

Director's Report

St Thomas grant submitted, hiring continues to be a challenge, although some more part-time people have been hired, annual report to NAECY, materials submitted to accountant, waiting for direction on United Way application deadlines; checked with town of Norwich about when they need materials. Some repairs to fridge, new copier is in.

Election of New Board Members: Motion that Bill Young and Cheslee Morrison are voted onto the board; Marisa seconds; all in favor.

BCBSVT Insurance:

Allison supplied chart indicating that costs are increasing by 13% this year, much more than in the recent past. CCCN budgeted for a 10% increase.

Deductibles, out-of-pocket expenses and cost of specialists are all climbing.

Discussion of how much of the increase Center can absorb and what these increases could mean for staff.

Marisa motions that the Center contribute \$588.35 toward staff member health care premium; Katie seconds; all in favor.

Fall appeal:

Marisa made some edits and put them in Google Drive

Katie will hear back from Liz, and send appeal to Julia; Allison and Lisa have proofed spreadsheet and they need from Marisa the information we want merged. Steve of Budget Print will add return address to outer envelope and correct remittance envelope.

Search committee: First meeting tonight following board meeting.

Staff dinner: Monday, November 18 at Jane's house. Board will bring side dishes.