

Board of Directors Meeting Minutes

Child Care Center in Norwich

January 6, 2020

5:30-7:00 pm at the Center

Present: Executive Director Allison Colburn; Board Members, Marisa Donovan, Julia Rabig, Bill Young, Cheslee Morrison

Absent: Jane LeMasurier, Katie Crouch

Minutes: Marisa motions to approve November minutes, Bill seconds, all approve.

Marisa motions to approve December minutes, Bill seconds, all approve with one abstention.

Director's report:

Update: Allison has submitted report to Secretary of State that is required every two years.

Spring fundraising event planning:

- Katie emails that she'll work on spring fundraising and reach out for parent volunteers.
- Approaching Montshire for parking space this year or joint venture in the future. (Marisa)
- If we go with CCCN for event, maybe a tractor wagon shuttle from parking lot to CCCN?
- What about Huntley Meadow? Julia will ask Brie about availability.
- May 16 (weekend after Mother's Day)
- Food truck, Boisvert, Blue Sparrow, or Trail Break--many have requirements.
- Parent-run game and activity station, martial arts demo (Katie once we have date).
- Bake-sale, food donation would be another options, an easy way for parents to volunteer.
- Raffles—summer camps, activities, Disney, Great Escape, Six Flags

Short and long-term strategies:

Marisa moves to go into executive session; Julia seconds, Allison invited to stay.

Search update: Candidate site visits planned for the following two Fridays. Time allotted for board members and parents to meet with candidates.

Next meeting: February 3, 2020.